

# LC WORK SCHOLAR POSITION DESCRIPTION

Work Scholar job title: \_\_\_ Wild Clearwater Intern \_\_\_\_\_

Worksite Name: \_\_\_ Friends of the Clearwater \_\_\_\_\_

## ***Employment Levels***

<b><i>Entry Level</i></b>	<b><i>Intermediate Level</i></b>	<b><i>Skilled Level</i></b>
Characterized by highly structured tasks or outcomes, relatively low level or number of skills required, typically repetitive or routine tasks and requiring direct supervision of worker results	Involves less direct supervision than entry level, more work variety, and requires some independent exercise of judgment along with an increasing knowledge of the job.	Work is typically skilled, requires little direct supervision, requires independent judgment on procedures, has variety, includes training others, and the expectation of contributions toward improvement of the way work is carried out.

**In what employment level does this position fall (circle one)?**

Entry Level

Intermediate Level

Skilled Level

**Describe the duties of this position.**

*About Friends of the Clearwater: Friends of the Clearwater, a recognized non-profit organization since 1987, defends the Idaho Clearwater Bioregion's wildlands and biodiversity through a Forest Watch program, litigation, grassroots public involvement, outreach and education. The Wild Clearwater Country, the northern half of central Idaho's "Big Wild", contains many unprotected roadless areas and wild rivers, and provides crucial habitat for numerous rare plant and animal species. Friends of the Clearwater strives to protect these areas, restore degraded habitats, preserve viable populations of native species, recognize national and international wildlife corridors, and bring an end to industrialization on public lands.*

The Wild Clearwater Intern will assist with our forest-watch program, grassroots public involvement, outreach, and advocacy for our mission area and values. The training we hope to provide to our Work Scholar is experience in the grassroots nonprofit world that focuses on conservation issues, especially as they pertain to public lands. Because small, grassroots nonprofits are often "all hands on deck" kind of organizations, we anticipate our Work Scholar will receive exposure and training that ranges from advocacy for natural areas to some of the less exciting—but still crucial—aspects of nonprofit administration. Duties may include any of the following: helping with comments on agency actions that will impact our national forests, reaching out to members with newsletter articles and mailings, educating the general public with tabling at events, growing our database by entering past US Forest Service projects, and ground-truthing. The position will also include work with Geographic Information Systems. This is not an inclusive list, and we will consider tasks that play to a Work Scholar's strengths. Our goal is for our Work Scholar to walk away with a better understanding of the government's management of public lands and wildlife. We hope our Work Scholar completes their position with us with improved knowledge of where and how to comment on federal agency proposals under the National Environmental Policy Act. Finally, we hope our Scholar completes this position with newly acquired tools to engage with the public on conservation issues.

**List the learning opportunities for this position.**

Learning about conservation of wild places and wildlife on our public lands

Learning about how grassroots nonprofits function

Expanding skills with GIS, writing reports, and database management

**What qualifications are required for this position?**

Passion for wildlands and conservation in accordance with FOC's mission

High self-motivation

Willingness to learn new things

Familiarity with natural resources

Driver's license

Experience with Geographic Information Systems preferred

**What skills are required for this position?**

Excellent writing skills

Ability to understand scientific articles

Ability to work independently

Basic proficiency in Microsoft programs

Lewis-Clark State College does not discriminate on the basis of race, color, religion, age, sex, national origin, disability, gender identity, protected veteran status, or sexual orientation. This policy applies to all programs, services, and facilities, including applications, programs, admissions, and employment. The Director of Human Resource Services has been designated to handle inquiries regarding non-discrimination policies and can be reached at 208-792-2269 or at the Administration Building, Room 102, on LCSC's campus, 500 8th Avenue, Lewiston, Idaho, 83501. TTY 1-800-377-3529.

Adapted with permission from Lewis-Clark Service Corps AmeriCorps and Berea College.