



2022-2023 Officers:  
Chair: Kristin Myers  
Vice-Chair: Vacant  
Secretary/Treasurer: Elisabeth Murillo  
Digital Comm: Summer Kibbe

**PSO Meeting Minutes**  
**April 19, 2023 - 10:00 a.m.**  
**SCG 126 and Zoom**

- 1) Call to Order- 10:03
- 2) Approval of minutes – Approved: Seconded: Tiffany Pilon
- 3) Committee Reports
  - a) LC Cares - No Report starts 4/24 thru 5/12. There will be a few changes. Talk about changes: first meeting next Tuesday 4/25 @ 3:00 TJH Rom 108 (ogi.idaho.gov to preview changes).
  - b) Compensation Review Committee - No Report
  - c) Functional Area Committee - No Report
  - d) PSO Mentors - No Report
  - e) PSO Employee of the Year - Alaina P. has passed the torch to Tiffany Pilon and will be sending out information to the other nominees this week.
  - f) Professional Development - Open Enrollment for Medical and Dental
  - g) Professional Staff Hearing Board - No Report
  - h) Winter Revels - No Report
  - i) PSO Donations - No Report
- 4) Secretary/Treasurer Report: **March** - Revenue: \$135.00 Expenses: \$0.00 Ending Balance \$3,937.47  
**April** - Revenue: \$47.00 Expenses: \$0.00 Ending Balance \$3,984.47  
Note: Last two IDG's for PSO Meeting Drawings of Warrior Bucks have not been deducted from account. Current Balance: **\$3,924.47**
- 5) Digital Communication Officer Report
  - a) Election Results  
Chair: **Chair Doug Cruthirds** | Vice Chair: **Vikki Swift-Reynolds** | Secretary/Treasurer: **Alaina Porquis** | Digital Comm - **Tiffany Pilon**
- 6) Chair Report
  - a) End of Year Par-tay - Off campus event ? (Tomatoes Bro's, Ernie's) -or- parking lot BBQ; Getting to go somewhere and celebrate being a PSO. Will be happening after graduation per Kristin
  - b) Calendar of Events
    - i) 4/20 CTE National Signing Day  
WWC
    - ii) 4/21 Hike with Profs
    - iii) 4/21 Trauma and Resiliency Symposium
    - iv) AUE 4/21-4/23
    - v) Warrior Food Pantry Drive 4/21-5/5
    - vi) 4/25 Blood Drive
    - vii) 4/ 10
    - viii) 5/4-5/5 Research Symposium
    - ix) May 12th Commencement
    - x) May 26th - June 2nd NAIA World Series (Needs volunteers)
    - xi) Library 4/21 Middle School Art Show in Library.
- 7) New Business
  - a) Bereavement Committee - Purpose: Sends out condolences, etc. staff support to others, people are thinking about them.
    - i) Question: -Do we have the funds to cover flowers? Or would it be cards?



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ii) How do you know when a person has experienced a loss as to not exclude them?

Kristin - Potentially have form for colleagues to submit. Vikki - There is no standard from the HR on this. Check on other orgs, FCO, institutions. Sounds like a go for forming committee. Jeanette - Giving employees the option to opt out. Kristin - Having a small committee tasked with this can help with privacy.

8) Drawings – Tiffany Pilon, Vikki Swift-Raymond, Michelle Nelson

9) Adjourn: 10:24 Tiffany Approved | Autumn - Seconded