

# Monday Message

Nov. 1, 2021



## President's Message

Dear all,

As you are likely increasingly aware, there is some uncertainty associated with the application and potential outcomes of President Biden's [Path out of the Pandemic](#) plan and the ways in which the associated Executive Order (EO) and rules may apply to institutions of higher education.

LC State has been and continues to review the EO, rules, requirements and applicability thresholds (e.g., 100-plus employees, federal contracts and subcontracts, Medicare and Medicaid participating health care settings, etc.). We are in communication and consultation with our Idaho sister institutions, the Office of the State Board of Education (note: the [SBOE will meet Tuesday](#) to further discuss and establish guidance), legal counsel, and Idaho State governance. There remains much to be considered, clarified and confirmed. And so, I ask that you keep calm, refrain from rumor and/or fearmongering, and know that we and I will keep the campus community informed as we learn more and our options become clear.

In the meantime, let me state yet again, the safest path forward for our campus community health and wellbeing, as well as potential operational disruption, is for individuals to get vaccinated. In terms of health and safety: Worldwide data show the vaccines to be overwhelmingly effective and safe. Regarding potential operational disruption: It is possible that LC State employees may, at least to some degree – at some point in time, be impacted by the requirements outlined in the *Path out of the Pandemic*. So, please, if you can do so, get vaccinated.

We live in unprecedented times. We have and continue to accomplish the improbable. I remain committed to us – LC State and the education mission we serve. As of this message I do not have concrete answers to the questions you may have. As the path forward becomes clear I will share what I learn and how our next steps forward will be guided.

Cynthia Pemberton, Ed.D.  
President

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## Events

- **Nov. 2 – Tuesday at Two** – President Pemberton's Tuesdays at Two continue through Zoom (<https://lcsc.zoom.us/j/861031866>). All are welcome to join the conversation.
- **Nov. 5, 12, 13 – Discovery Day** – Join us in welcoming future Warriors on Discovery Day! Held Friday, Nov. 5; Friday, Nov. 12; and Saturday, Nov. 13, this preview event is for prospective juniors and seniors in high school and their families. Wear your Warrior spirit, welcome visitors with a sign at your office, and show our future Warriors what it's like to Do More at LC State. For a full agenda and more information, visit [www.lcsc.edu/discovery-day](http://www.lcsc.edu/discovery-day) or contact the Admissions Office at x2378.

- **Nov. 11 – Ask & Answer** – Ask & Answer will be held Thursday, Nov. 11, in the SUB from noon-1 p.m. This is a live, in-person opportunity to visit with President Pemberton, ask questions and share information.
- **Dec. 10 – Winter Revels** – Rain, snow or shine, Friday, Dec. 10, from 3-5 p.m. the campus community is invited to the fountain plaza for a protocol compliant winter “revels” celebration: “Here we go a caroling...” Hot chocolate and hot cider will be served along with holiday cookie treats. Songbooks will be provided. Dress appropriately.

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## Announcements

- **Coronavirus Updates & Risk Level:** For the latest coronavirus updates and information visit [www.lcsc.edu/coronavirus](http://www.lcsc.edu/coronavirus). In accordance with its [Operational Levels Matrix](#), LC State’s current risk level is: Moderate.
  - **Cases Update:** Currently there are **9** active cases and **1** student in isolation in campus housing.
  - **Reporting Line:** If someone believes they were exposed to someone with an active case of COVID-19 or believes they are infected themselves, they should contact the campus COVID-19 Reporting Line at 208-792-2002 for guidance.
  - **Vaccine Availability:** To schedule an appointment with Public Health - Idaho North Central District visit [www.idahoprepmo.com](http://www.idahoprepmo.com) or call 208-799-3100. Because we are delivering education face to face, LC State employees qualify for vaccine booster shots.
- **2022-2023 Unit Assessment Report (UAR), Program Performance, and Resource Request Form (RRF):**
  - **UARs:** Units will continue to engage in their usual assessment and quality improvement practices, however, no UARs will be submitted to Institutional Research & Effectiveness for posting.
  - **Program Performance:** Instructional and Non-Instructional Programs will be refining and working through program performance action plans. Please contact your respective Cabinet member for program performance instructions.
  - **RRFs:** The RRF template and directions are posted to the [IR&E Intranet site](#) and are due to the next level supervisor and IRE on Dec. 3.
  - The Functional Area Committees (FACs) will review the RRF requests in January-February and chairs from each constituent group will meet with President’s Cabinet to make resource recommendations reflecting the priorities of their respective group.
- **Priority Spring Registration, Nov. 8-11:** Registration is just around the corner for current students. Now is the time to reach out to advisees and students you see on campus to put this on their radar. Early registration is not only the best way for students to obtain their most ideal schedule, it is the best way for us to begin measuring the health of our spring enrollment. More information about registration is available at: [www.lcsc.edu/registrar/student-information/register-for-classes](http://www.lcsc.edu/registrar/student-information/register-for-classes)
- **Skills Builder Series: Developing Positive Digital Communities:** Join Dawn Lesperance, director of e-Learning, on Nov. 2 at 12 p.m. in SUB/CSL 143 or [online](#) to learn how your digital presence can positively or negatively impact your personal and professional networks and relationships.

- **2021 Pumpkin Decorating Contest:** Thanks to the 13 offices/groups that submitted a pumpkin for the contest. There was a lot of work and creativity put into each pumpkin. This year's winner was Academic Affairs, submitted by [Vicki Cooper](#), and the People's Choice was the Controller's Office pumpkin created by [Kelsie Page](#).
- **Provost/Vice President for Academic Affairs Search:** The search has been launched for LC State's next Provost/Vice President for Academic Affairs. As planned and reported last spring, LC State is engaging in a national search for this important position. The search committee has been formed and we thank those who have agreed to serve (listed below). On campus interviews are anticipated to occur in early-to-mid spring 2022 semester and the start date will be July 1, 2022.
  - Chair: Dr. Andy Hanson, Senior Vice President/Vice President for Student Affairs
  - Dr. Sarah Graham, Associate Professor
  - Dr. Leif Hoffman, Associate Professor
  - Michelle Nelson, Assistant Dean of Career & Technical Education
  - Dr. Luther Maddy, Interim Dean of Professional Studies
  - Cindy Patterson, Director for Budget and Financial Planning
  - Ted Unzicker, Registrar
  - Diana Higgins, Administrative Assistant in Purchasing and Classified Staff Organization Chair
  - Caden Massey, ASLCSC President
- **Campus Outdoor Decorating:** Want to be part of a new tradition on campus? Join us while we light up the center of campus this winter. Volunteers are needed to help place decorations and lights. Contact Debbie Kolstad at x2259 or [dqkolstad@lcsc.edu](mailto:dqkolstad@lcsc.edu) for more details.
- **October is Cybersecurity Awareness Month: You can prevent a data breach** – Having the right knowledge — like the 10 cybersecurity best practices that every employee should know — can help strengthen your company's breach vulnerabilities. Remember: just one click on a corrupt link could let in a hacker. Just one failure to fix a flaw quickly could leave your employer vulnerable to a cyberattack. It's part of your job to engage in safe online behavior and to reach out to your IT department when you encounter anything suspicious or need help. Staying on top of these cybersecurity practices could be the difference between a secure company and one that a hacker might target. [Learn more about these best practices](#).
  1. Protect your data
  2. Avoid pop-ups, unknown emails, and links
  3. Use strong password protection and authentication
  4. Connect to secure Wi-Fi
  5. Enable firewall protection at work and at home
  6. Invest in security systems
  7. Install security software updates and back up your files
  8. Talk to your IT department
  9. Employ third-party controls
  10. Embrace education and training
- **Mental Health Resource:** There's a mental health resource available for all LC State students, faculty and staff. Therapy Assisted Online (TAO) includes over 150 brief, effective, self-help educational sessions covering over 50 common topics and skills related to mental health, wellness, and substance use issues. TAO includes interactive sessions, mindfulness exercises and practice tools all aimed at helping you achieve your goals. [Learn more and register for an account online](#). Contact the Student Counseling Center at [counseling@lcsc.edu](mailto:counseling@lcsc.edu) or 208-792-2211 if you have questions.
- **Microsoft Office:** Microsoft has announced that today, Nov. 1, Outlook 2016 will no longer be able to connect to our @lcsc.edu email. If you have a machine that is at home or rarely connects

to the campus network please follow [these instructions](#) to ensure you won't lose Outlook connectivity. You may also bring your laptop by the Help Desk and we can upgrade it for you.

- **Seeding Our Tomorrows:** “Over the course of the fall I have had the privilege of attending (sometimes via zoom and sometimes live) a number of Technical Advisory Committee (TAC) meetings – most recently the LC State Graphic Communications TAC. The TACs engage industry partners and program faculty in conversations around job/career readiness needs, curriculum relevancy, and recruitment and retention. I want to give a shout out of thanks to our industry partners, and applaud the creative and consistent ways program faculty and staff are emphasizing relevancy, recruitment and retention. I have no doubt that these efforts will have a positive and lasting impact on enrollment.” - President Pemberton
- **Campus Song for the Week:** “[Dream On](#)” by Aerosmith
- **HR Updates:**
  - [November Newsletter](#) | [Weekly Wellness Flyer](#)
  - **Annual Toy Drive:** LC Cares is gearing up for its annual toy drive! This year, like last, it is going to keep LC Cares within the LC State family. The committee will be selecting four families this holiday season based on need and circumstance. If you are aware of any students, staff, or faculty that could use a little extra help this holiday season, please [nominate them](#).
  - **October WOW Award Winner:** Dr. Rachelle Genthos. [Submit nominations for November](#).

