

# Monday Message

Nov. 13, 2023



Dear all,

As you have noticed if you are reading this, our Nov. 13 Monday Message is coming to your inbox Sunday, Nov. 12.

First and foremost, I ask that we pause, reflect and recognize Veterans Day; and honor the generations of women and men who have served and sacrificed for the idea and ideal that is America.

Second, please scroll down and read on for an update regarding our operational status.



**Avista accomplished the near impossible, and, as of this message, much of the region's natural gas use needs have been restored.**

LC State will be fully operational, although I ask that folks be patient as it takes a bit of time for our aged boilers to reach peak heat production capacity. Special thanks to our Physical Plant (PP) for their assistance and the coordinated efforts of staff, faculty, as well as our Sodexo partners to make sure our students' needs were met and supported during the outage episode. It is always risky to call out thanks by name (for fear of inadvertently overlooking someone), but we simply have to heap a mountain of appreciation on Redgy Erb (Physical Plant director), Angie McClain (who, in addition to helping coordinate services and supports, walked campus over the weekend, building-by-building with the Avista crew as gas was restored and pilots relit), Ed Holthaus (electrician), Justice Stocks (HVAC-R systems manager), Brian Graham (HVAC specialist), and Nicole Meyer (assistant director for Residence Life) and her RA crew. There was no such thing as an eight-hour day for these folks this past half week. For a peek at some of the behind-the-scenes logistics that were put into play, see the [Natural Gas Outage – Residence Resources](#) guide. As this information reveals, while our education mission drives our form, function and purpose; it cannot be engaged and accomplished if we don't first meet fundamental needs associated with physiological, safety and security.

Our response to the challenges presented was quick, direct and effective; and because of this, teaching and learning took place, our basketball tournament competition and Twelfth Night theatre production went on without a hitch, and nearly 100 prospective students and their families learned about and toured LC State during two Discovery Day events. There is always a way forward. Well done, Warriors. Well done! Cynthia Pemberton, Ed.D.

President

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## Events

Keep up on events and activities through [25Live](#) and online calendars: [LC State Do More](#), [Academic & Instructional](#), and [Events & Activities](#).

- **Nov. 13 – Veterans Day Celebration** – An event to celebrate and honor LC State's veterans will be held on Monday, Nov. 13, at 5:30 p.m. at the Williams Conference Center. There will be light refreshments, a colors ceremony presented by LC State ROTC, speakers, displays of veteran students and faculty, and activities (facing movements, push up contest, bed making drills, etc.). The event is free and open to the public and sponsored by the LC State Veterans and Young Democrats Clubs.
- **Nov. 13-16 – Priority Registration** – Help spread the word to current students. Spring Priority Registration is Nov. 13-16. Learn more at [www.lcsc.edu/registrar](http://www.lcsc.edu/registrar).
- **Nov. 14 – Tuesday @ Two** – There will be no Tuesday @ Two this week due to President Pemberton's meeting schedule.
- **Nov. 16 – Open House** – College Advancement is hosting an open house on Thursday, Nov. 16. Stop by the College Advancement Office anytime between 11:30 a.m.-1:30 p.m. and enjoy a bite to eat and conversation. "We are thankful for all our campus partners. We hope to see you." - Jennie K. Jones Hall, director of College Advancement and executive director of the LCSC Foundation.
- **Nov. 29 – LC State Night at Winter Spirit** – The LC State Alumni Association invites you to attend LC State Night at Winter Spirit on Wednesday, Nov. 29, from 5:30-7:30 p.m. Bring your friends and family and enjoy a warm cup of hot chocolate or apple cider, along with some delicious snacks, all while taking in the mesmerizing light display. While you're there, be sure to admire the "Warrior" Tree decorated by LC State faculty, staff, and students along with the motion sensor holiday greeting installed by industrial electronics instructor Tony Kuphaldt and volunteers. Everyone is welcome, and you don't need to be an alum to attend!
- **Dec. 8 – Winter Revels** – LC State's annual holiday celebration will be held from 4-6 p.m. on Friday, Dec. 8. The event begins by walking through the decorated trees created by the student clubs in the SUB and then following the path to the Williams Conference Center to enjoy food, drinks, music and fun. **RSVPs are needed by Wednesday, Nov. 29**, for an accurate food count, so please [click here to sign up](#). (Note: **Can You Do** winners will be drawn between 4:30-5 p.m. during Winter Revels – you must be present to win).

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## Announcements

- **Annual UAR & RRF:** It's the season for annual Unit Assessment Reports (UAR) and Resource Request Forms (RRF) for FY25. As usual, any resource requests should be tied to program assessment (i.e., measurable program outcomes & self-sustainability), the college's Mission and Strategic Plan as well as the Presidential Priorities of enrollment and retention, and streamlining operations. Unit assessment (in coordination with supervisor) and resource request documents should be prepared by program directors and academic chairs and submitted for supervisor review by **Dec. 1, 2023**. Unit Assessment Reports are to be submitted at least every three years, on a rotation determined by the unit, so please consult with your supervisor. Then these documents will be posted to our [campus-wide program assessment website](#), and Functional Area Committees (FACs) chaired by the area Vice Presidents or designee(s) will review Resource Request Forms between January-February to discuss and prioritize items. Emergent priorities will be presented to the President's Executive Cabinet between February-March. The full timeline, forms, and guidance can be found [here](#).
- **Can You Do...? (CYD):** Looking at holidays, mileage charts, and the Cashier's window, here is [this week's CYD](#) from the Controller's Office. **Drawings for CYD winners (2) will take place during Winter Revels (between 4:30-5 p.m.). Must be present to win!**
- **Children's Book Drive:** KinderCollege is collecting gently used/new children's books to gift to each KinderCollege Student for Christmas. Any additional books will be donated to the Northwest Children's Home. Drop off locations will be in the SUB/CSL by the Info Desk and in the Library by the main desk Nov. 13-Dec. 15.
- **Holiday Toy Drive:** LC Cares is gearing up for this year's annual holiday toy drive! If you know of an LC State family (student, faculty or staff member) that could use some extra help this holiday season, please nominate them [here](#). Nominations will close Nov. 17, at 5 p.m.
- **Idaho Launch:** Do you know a high schooler who will be graduating this spring? Be sure to tell them about Idaho Launch, a grant program that can pay 80% of a student's tuition and fees, up to \$8,000, beginning in fall 2024 at LC State. Initial applications are due Nov. 30. Learn more at [www.lcsc.edu/admissions/launch](http://www.lcsc.edu/admissions/launch).
- **IT Service Outage:** On Monday, Nov. 20, the LC State SAN (storage for college servers and systems) will be taken offline and updated to ensure the newest, secure operating system is in place. The outage will last from 6-10 a.m. All locally hosted systems will be unavailable during that time, including all Ellucian Services (Colleague, WarriorWeb and Recruit). College wireless systems will also be affected, but wired networks will work without interruption. Online services such as Microsoft OneDrive, college email, Microsoft Office, and Teams will be accessible.
- **Kudos from President Pemberton:** Special thanks to Drs. Harold Crook, April Niemela, and Amanda VanLanen as well as LC State faculty and students for organizing and participating in an informational and inspiring Secondary Education Career Conference (SECC) Friday, Oct. 27. The conference was held in the Williams Conference Center, and was the first of what faculty hope will be an annual event. The conference brought together high school students and teachers, with LC State faculty and secondary education students for a day of learning and engagement with the goal being to energize current high school students and introduce them to career pathway possibilities in secondary education. The conference included a keynote, round tables, and breakout sessions focused on content areas and active learning strategies. The keynote speaker was Taylie Hopkins, a 2015 LC State graduate and now an educator in Riggins, Idaho. Secondary education students spoke eloquently and passionately about their experiences here at LC State during the event's grand finale and served as role models and near peers throughout the day. More than 40 students from area high schools, along with high school teachers, LC students, and LC faculty attended this conference, a collaborative effort between the Teacher Education & Mathematics, Humanities, and Social Sciences divisions. For photos please see [TEAM's Facebook page](#). A shoutout to LC State athletics for swag contributions and head golf coach Zach Anderson for participating in the lunch welcome. The next SECC is tentatively scheduled for Oct. 11, 2024.

- **Performance Evaluations:** Performance evaluation season is rolling around again. You can find the Performance Evaluation forms for Professional and Classified staff on the [HR Website](#). A few reminders:
  - All Performance Evaluations are due Jan. 31, 2024
  - Please watch for PDTs on completion of Performance Evaluations
  - If you are going to put an employee on a Performance Improvement Plan, please contact HR first.
- **Website Profiles:** All LC State employees are asked to ensure that their website profiles have complete and accurate information. Content areas that are often neglected include office location and professional photo. To help with both customer service and emergency protocol, please follow these [instructions](#) to ensure your correct office location is listed and a recent professional quality photo is displayed on your profile. For questions related to your profile, contact web coordinator [Hailey Denton](#). To schedule a professional portrait photo, contact photographer [Kevin Grote](#).
- **Song for the Week:** "[Born in the U.S.A.](#)" by Bruce Springsteen

