

Memorandum of Agreement

between

LEWIS-CLARK STATE COLLEGE (“LCSC”)

500 8th Avenue, Lewiston, ID 83501

Bachelor of Science in Nursing

and

COLLEGE OF WESTERN IDAHO (“Community College”)

5500 E. Opportunity Dr.

P.O. Box 3010, Nampa, ID 83653

Associate of Science: Nursing

Statement of Purpose

The CC-BSN nursing partnership is an education program for pre-licensure nursing students in Idaho. A student in the CC-BSN program who has completed LCSC and Community College program prerequisites enrolls both in associate-level on-site courses in the Community College nursing program and baccalaureate-level distance-education courses delivered by the LCSC Nursing & Health Sciences Division. Degree completion timelines vary by Community College, but upon successful completion of the CC-BSN curriculum, the student graduates with an Associate of Science (AS) degree in nursing at the Community College and a Bachelor of Science in Nursing (BSN) degree from LCSC either concurrently, or with one additional semester, or a summer plus additional semester to earn the BSN degree.

The purpose of this MOU is to define the parties’ responsibilities for implementation of the CC-BSN program.

General Provisions

- This Memorandum of Agreement (“Agreement”) is entered into between two institutions that are fully accredited by their respective accrediting bodies.
- The program detailed in this Agreement will begin upon signing by both parties and is subject to review whenever either party makes curricular changes that impact this program, or modifies admission criteria. Any agreed changes to the program must be expressed in writing and signed by both parties.
- The initial term of this Agreement shall be for 5 years from the date of the last signature. The parties agree to annual review of the Agreement for revision and renewal.
- Either party may terminate the Agreement with 6 months’ advance notice in writing. In the event the Agreement is terminated, students already in the program will be allowed to finish their course of study.

- Students must meet residency requirements as established by both institutions.
- Students are responsible to pay all tuition and fees to the institution they are attending, including special course or program fees, associated with the program of study.

Students participating in this Agreement are subject to Community College and Lewis-Clark State College admission criteria and any other institutional requirements for this program. This Agreement does not guarantee admission to Lewis-Clark State College or a specific degree program.

LCSC and Community College Joint Responsibilities

LCSC and the Community College agree to:

- Admit CC-BSN students concurrently to the LCSC BSN and the Community College nursing programs.
- Adopt CC-BSN program prerequisites and the CC-BSN program curriculum outlined in Exhibit "A."
- Mutually establish written policies for any exceptions to CC-BSN program requirements and policies.
- To the extent possible, coordinate holiday schedules, examination schedules, and graduation activities and ceremonies for the CC-BSN program.
- Coordinate and share access to events of interest to CC-BSN students, including lectures, workshops, and symposia.
- Coordinate admission, progression, and graduation policies and procedures for CC-BSN students.
- Coordinate academic advising and career advising for CC-BSN students.
- Keep all parties informed of accreditation status or any changes thereof.

Community College Responsibilities

The Community College shall:

- Obtain approval (if required) for the CC-BSN program from its accreditation and/or licensing body.
- Establish prerequisites for admission to the Community College nursing program as a CC-BSN student.

- Establish procedures for application to the Community College nursing program as a CC-BSN student.
- Establish policies on Prior Learning Assessment and Credit for Prior Learning for meeting the Community College's CC-BSN program requirements, including the availability of Credit for Prior Learning for the Community College's general education prerequisites and associate-level nursing courses.
- Provide the site-based Community College nursing courses specified in Exhibit "A."
- Pay all CC-BSN-related costs of its nursing program.
- Establish standards for student performance in Community College courses, including participation, coursework, clinical performance, and exam grades.
- Establish policies and requirements for award of the associate degree in nursing by the Community College.
- Provide all CC-BSN students training and testing on HIPAA for healthcare providers, Basic Life Support, and CDC recommendations on Universal Precautions.
- Arrange and oversee all clinical training and experiences required for CC-BSN students, excluding BSN clinical courses.
- Obtain and maintain professional liability insurance in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) annual aggregate covering each CC-BSN student until the student completes all community college courses in the CC-BSN curriculum. If the coverage is provided on a claims-made basis, then such insurance shall continue throughout the term of this MOU and upon the termination of this MOU, or upon the expiration or cancellation of the insurance, Community College shall purchase tail coverage for three years post-termination, or a policy with a retroactive date covering the term of this MOU. Community College will notify LCSC at least thirty (30) days in advance of a material change in coverage. Upon written request, Community College will provide to LCSC a certificate of insurance evidencing the above coverage.
- Establish health standards and annual background check requirements for CC-BSN students, and maintain records on student compliance with health standard and background check policies throughout the time a student is enrolled in CC courses.
- Comply with all applicable policies and reporting requirements of the Idaho State Board of Nursing.
- Comply with FERPA.

- Meet state and federal regulatory requirements applicable to the courses it delivers.
- Provide LCSC the name and contact information for a Community College representative for all CC-BSN matters.

LCSC Responsibilities

LCSC shall:

- Comply with all applicable policies and reporting requirements of the Idaho Board of Nursing.
- Establish prerequisites for admission to the LCSC Nursing & Health Sciences BSN program as a CC-BSN student.
- Establish procedures for application to the LCSC Nursing & Health Sciences BSN as a CC-BSN student.
- Establish policies on the transfer to LCSC of Community College credit hours earned in the CC-BSN program, including policies for applying transferred credit hours toward the minimum 120 credit hour requirement for the BSN.
- Establish policies on Prior Learning Assessment and Credit for Prior Learning for meeting LCSC CC-BSN program requirements, including the availability of Credit for Prior Learning for LCSC program prerequisites, and the policies for applying Credit for Prior Learning toward the minimum 120 credit hour requirement for the BSN. All credit hours earned through upper-division Credit for Prior Learning awarded by LCSC shall be based on a determination by the Chair of the LCSC Nursing & Health Sciences BSN program (or an LCSC faculty member designated by the Chair) that the skill and knowledge gained was equivalent to learning outcomes established for upper division courses in the LCSC Nursing & Health Sciences BSN program.
- Obtain and maintain professional liability insurance in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) annual aggregate covering each CC-BSN student enrolled in BSN clinical courses.
- Establish health standards and annual background check requirements for CC-BSN students for BSN clinical courses, and maintain records on student compliance with health standard and background check policies.
- Develop and deliver the BSN-level distance-education nursing courses specified in Exhibit "A."
- Provide qualified faculty to delivery BSN courses.

- Pay all CC-BSN-related costs of its BSN program.
- Establish standards for student performance in CC-BSN courses, including participation, coursework, and exam grades.
- Follow CC-BSN program policies for award of the BSN degree.
- Comply with FERPA.
- Meet state and federal regulatory requirements applicable to the courses it delivers.
- Provide the Community College the name and contact information for an LCSC representative for all CC-BSN matters.

Non-Exclusivity

LCSC may establish similar CC-BSN programs with other accredited Idaho community colleges.

Responsibility

Neither party assumes any responsibility to the other party for the consequences of any act or omission of any person, firm or corporation not a party to this Agreement. Neither party to this Agreement shall be considered the agent of the other party.

Assumptions

Neither institution will be responsible for any conditions or situations outside their control. Circumstances may arise that cause this Agreement, or certain sections hereof, to become inoperative. These circumstances may include, but are not limited to, changes in state law, changes in governing board policy, changes in accreditation policy, changes in programs or other changes taking place at either institution. In the event that one or more sections of this Agreement become inoperative or invalid, the remainder of the Agreement shall not be affected.

LEWIS-CLARK STATE COLLEGE
NURSING & HEALTH SCIENCES

By Lori Stinson

Name Lori Stinson, PhD

Title Provost/ VP Academic Affairs

Date May 14, 2018

COLLEGE OF WESTERN IDAHO
COMMUNITY COLLEGE

By D. Shellberg

Name David Shellberg

Title Executive V.P.

Date 01-06-18

