



## Faculty Association Meeting

### MINUTES

August 16, 2023 | 4:30 p.m. | Silverthorne Theatre  
(Following All-Campus Meeting)

**Attendance:**

Tracy Adkins, Jennifer Anderson, S M Azam, Ralph Barnes, Charles Bell, Alexander Bezzerides, Julie Bezzerides, Brent Booth, Christina Brando-Subis, Kylee Britzman, Amy Canfield, Teresa Carmack, Emily Carstens Namie, Jenna Chambers, Lauren Connolly, Samantha Coulter, Chelsea Cronin, Harold Cook, Heather Daly-Galeano, Christa Davis, Kacey Diemert, Laura Earles, Celeste Ellis, Rodney Farrington, Erin Fay, David France, Magen Goforth, Kristy Gonder, Rachel Jameton, Krista Harwick, Sarah Graham, Marcy Halpin, Renee Harris, Thomas Hill, Leif Hoffmann, Natalie Holman, Lorinda Hughes, Jennifer James, Nancy Johnston, Ella-Mae Keatts, Polly Knutson, Angela Langston, Debora Lemon, Billy Lemus, Jennifer Light, Luella Loudonback, Eric Martin, Elizabeth Martin, Peggy Mata, Lloyd Mataka, Amy Minervini, Julee Moore, Trent Morgan, John Morrison, Benjamin Morton, Travis Myklebust, Jamie Newell, April Niemela, Michael Owen, Michelle Pearson-Smith, President Cynthia Pemberton, Darcy Peterson, Nina Peterson, Peter Remien, Marc Riendeau, Katie Roberts, Alicia Robertson, Clay Robinson, Mary-Lou Robinson, LaChelle Rosenbaum, Suzanne Rousseau, Teri Rust, Keegan Schmidt, Jenny Scott (Chair), Wendy Shuttleworth, Rebecca Snider, Eric Stoffregen, Louis Sylvester, Kimberly Tolson, Andrew Tuschhoff, Jennifer Uptmor, Nikki Vandermeer, Amanda Van Lanen, Angela Wartel, Heath Welsh-Griffin, Soo Lee Bruce Smith, Debra Lybyer. Scott Wimer

**I. Call to Order/Approval of Faculty Association minutes from March 9, 2023**

*Called to order 4:27 pm by Chair Jenny Scott.*

*Approval of minutes – motion to approve Leif Hoffmann and seconded by Eric Martin. Unanimous approval.*

**II. Treasury Report as of July 1, 2023**

A. Faculty Benevolence Fund Balance= \$ 3,277

*Decisions on distributions made by benevolence committee, thank you.*

B. Faculty Association Service Fund Account Balance = \$ 8,408

*Please consider donating to both of these efforts through payroll deduction—forms are available from HRS. Contact Benevolence Committee members if you know of someone in need.*

*Administrative items and travel costs from CDA will come from the Faculty Association Fund account.*

**III. Announcements & Updates**

A. Senate/Association websites

*All committee rosters should be updated and solidified by early next week.*

B. FA23 Faculty Senate meeting schedule

*Can be found on the website - <https://www.lcsc.edu/faculty-senate>. Second Thursday will be in-person in the Activity Center West (ACW 134), fourth Thursday of the month will be held via Zoom. All committee chairs please hold your first meeting by the final week of September. Please consider inviting Jenny Scott to*

attend, as ex-officio member to all committees.

C. AY23-24 Possible policy initiatives and other business (*information only*):

1. Continued Sabbatical policy review (via Faculty Affairs)

2. Student Course Evaluation response rate improvement

*Great progress on re-wording and shortening SCE. Possible next step—response rate improvement, especially in online courses.*

3. Office Hours policy

*Two Division Chairs are currently collaborating on this and hoping to provide consistency and clarification across campus.*

4. “Share & Shout” rotating feature / campus connections & communications

*Perhaps this will be housed on the Teams Intranet. One goal would be to share information between departments or degrees, including both academic units and administrative offices. Another goal would be to “shout-out” or “spotlight” employees.*

**IV. Good of the Order**

A. Faculty Development grant applications due Oct. 1

*Check eligibility requirements and complete the application as instructed. Check with someone in your division who has successfully been awarded for tips/suggestions.*

B. Sabbatical applications due Oct. 1

*Some verbiage changes; adopted policy revisions are now included in the Policy & Procedures manual.*

C. Save the date: Winter Revels – Friday, Dec. 8, 4-6 p.m. - WCC

D. Convocation reminder:

- This Friday from 8:30 – 9:00 a.m.; line up at 8:10 a.m. in full regalia

E. All-Campus Reception following this meeting

F. *Jenni Light* – *You are able to donate 80 hours of sick leave each fiscal year. Please consider donating this time for someone in need.*

G. “Hike with Your Profs” – Friday October 13<sup>th</sup> 2 – 5pm

*Motion to adjourn and Mike Owens, seconded by Charlie Bell. Unanimous approval 4:51 pm.*