



[Donor Organization]
[Donor Organization Mailing Address]

Financial Aid Office
Lewis-Clark State College

Hello Financial Aid Office Staff,

The [donor organization] would like to award [student name], [student ID# if applicable], with a [\$] scholarship for the [academic year]. This scholarship is intended to assist the student with their tuition and fees, and other educational expenses. Enclosed with this letter is [\$] to be disbursed to this student for the [Fall or Spring] Semester. In order to qualify for this scholarship, the student must maintain a [GPA requirement] each semester, and be enrolled [enrollment requirement]. The student is ineligible for this scholarship if they do not meet these requirements.

Please let us know if any additional information is required.

Sincerely,

[Name]
[Donor Organization]
[Phone Number]
[Email]



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DATE 8-14-24

PAY TO THE ORDER OF Lewis-Clark State College

\$ 500.00

Five hundred and 00/100 _____ DOLLARS

MEMO Student Name, Student ID# if applicable

Signature

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