

Curriculum Committee



Topic: Syllabi for New Courses

As divisions are putting together new courses and creating the syllabus to accompany it, the following items need to be included:

Course (as defined by NWCCU): A purposeful structured sequence of teaching and learning leading to achievement of student learning outcomes related to one or more academic topics. It is commonly designated by a title, number, credits, and expected learning outcomes.

1. Learning outcomes
2. Any prerequisites listed on the syllabus match the proposal and course description.
3. Basis for grade determination
 - a. Assessments listing
 - b. Assignments listing
 - c. grade scale used for course
4. Topical outline

Some of these items may be listed multiple times or combined. Verification is they are included.

If you have any questions, please contact your division's curriculum committee member or the curriculum chair.