

AGREEMENT

Between

[Internship / Practicum Site]

And

Lewis-Clark State College

The following agreement is entered into this _____ day of _____ by _____ (hereinafter referred to as “Agency”) of

[location _____], and Lewis-Clark State College (hereinafter referred to as “School”), 500 8th Avenue, Lewiston, Idaho, 83501. The purpose of this agreement is to provide internship or practicum opportunities for Lewis-Clark State College students. [Students admitted to select School programs are covered under a separate affiliate agreement, such as Teacher Education, Nursing, Radiographic Science, and Social Work].

School responsibilities:

1. Ensure only qualified students are assigned to internships or practica.
2. Provide a syllabus detailing course competencies and expectations of the student.
3. Provide faculty supervision throughout the duration of the experience.
4. Assess student learning and assign grades, with input from Agency.

Agency responsibilities:

1. Ensure student is oriented to the facility/ Agency.
2. Provide the student with normal supervision and guidance as needed in the performance of the tasks as described in the course syllabus.

3. Communicate periodically with the student and Faculty Supervisor concerning the student's performance and learning, and provide a copy of any final review to the student and faculty supervisor.

Liability:

1. The College's liability coverage for the school, faculty, and staff is provided through a self-funded program administered by the State of Idaho Risk Management Program. Limits of liability are \$500,000 per occurrence, which amount is the school's limit of liability under the Idaho Tort Claims act specified in Idaho Code 6-901 through 6-929.
2. The student intern is under the College's liability coverage provided by the State of Idaho Risk Management Program during his/her hours of scheduled internship or practica (limits listed in 1).
3. Each party, their agents, employees, and students, shall be responsible for their own negligence, intentional acts, or claims which may arise out of the performance of this agreement.

This agreement shall be in effect until terminated by either party with six months' notice, and shall be updated as needed.

Signed this _____ of _____

[Agency]

Division Chair
Lewis-Clark State College