



Hot August Bytes!

Tune-up Your Terminology

As you update your syllabi and course content for Fall 2020, LC State has made changes that may require you to “tune-up” a few terms. Make these important updates so your students can cruise through your courses without confusion:

- “Blackboard” should be updated to “Canvas”
- “Assignment Dropbox” is just “Assignments” in Canvas
- Reference to blog, journal, or wiki should be removed (Canvas doesn’t have “tools” for these assignment types)
- “My Grades” from Blackboard is just “Grades” in Canvas.
- SafeAssign plagiarism tool has been replaced with UniCheck
- The virtual meeting tool in Canvas is BigBlueButton, but the tool is called “Conferences” in the course menu (remove references to “Collaborate”)
- “24/7 Blackboard Support” is now “Canvas Help”
- Distance Learning should be e-Learning Services
- Disability Services is now Accessibility Services (AS), and students check-in for AS appointments at the Testing Center in the Library
- Students should be directed to contact the LC Testing Center, not e-Learning, for anything related to test proctoring
- Please verify current location/contact information for offices/services/personnel referenced in your syllabus/course
- Remove the Syllabus Addendum as it is no longer required; If you still use the Addendum, please check that it includes the current and correct information

Zooming into the Fall Semester

LC State has purchased Zoom Pro accounts for campus-wide use. The IT Department is currently working on distribution of those accounts, as well as the potential integration of Zoom into Canvas. All support for Zoom will be provided by IT.

Canvas also has a built-in “Conferences” tool that utilizes the BigBlueButton platform for virtual meetings. Support for “Conferences” in Canvas is provided by e-Learning Services.

Once details are finalized about these tools and their integration into Canvas, e-Learning Services will provide information on best practices for virtual office hours, synchronous instruction, and student created sessions.

Upload Your Roadmap

ALL course modalities must have an accessible syllabus posted to Canvas by start of term. We recommend adding it to the Syllabus page in your course menu.

- [Video Tutorial on How to Add a Syllabus to Canvas](#)



e-Learning Services and the Testing Center support the use of three Respondus tools for uploading and proctoring online exams:

- Respondus 4.0
- Respondus LockDown Browser
- Respondus Monitor

To learn more about these tools and how to use them with Canvas, all faculty will be enrolled in “Respondus Training” in Canvas prior to the start of Fall term.

Cruisin’ Through Canvas

Join us for our last round of Canvas Coaching workshops before Fall semester begins!

- **Session 1**
August 11 @ 10am or 2pm
 - Getting Started: Template, Syllabus, and Settings
- **Session 2**
August 12 @ 10am or 2pm
 - Organizing: Building Modules and Adding Content
- **Session 3**
August 13 @ 10am or 2pm
 - Assessment: Assignments, Grades, & SpeedGrader

Note: We recommend taking the trainings in order, but it’s not required.

[Register to get your Ticket to Ride!](#)

Session links will be sent to registrants 30 minutes prior to session start time.

More Canvas training opportunities will be offered during the semester. Stay tuned for details in the next issue of e Bytes!

Driver’s Ed for Fall 2020

Please [visit the e Learning Services webpage](#) for information on the following topics:

- When do students gain access to Canvas for Fall classes?
- How will students learn to use Canvas?
- Where do students go if they need help with Canvas?