

Faculty Association Meeting Minutes
Thursday, March 29, 2007
WCC

I. Call to Order

The meeting was called to order at 3:21 p.m. by the Chair.

II. Approval of Minutes

Minutes from the December 14, 2006, Association meeting were unanimously approved.

III. Informational Items and Requests

President's Legislative Update – Funding for the nursing/health sciences building was going through when the issue of occupancy costs arose. The bill has now officially passed in the House and the Senate, containing a fiscal note that when the building is ready for occupancy, the Legislature will cover occupancy costs. Possible location sites will be part of the architects' bids.

Advising Mission Statement (draft) – A group of faculty members drafted an advising mission statement, including expectations and guidelines, for faculty. The draft is posted on the Faculty Senate announcements page.

Service Learning Symposium – This free symposium is being conducted tomorrow from 8:30 a.m. to 3:00 p.m. for faculty interested in including service learning in classes (a few honorariums are still available for faculty who attend).

IV. Treasury Report

Faculty Senate Appropriated Account:	\$2,890.25
Faculty Association Account:	\$3,988.60
Faculty Benevolence Account:	\$2,394.15

The report was unanimously approved.

V. New Business

Administrative Procedures Committee (APC) – first reading of the faculty constitution change of the APC Composition 1.104 (see attached). The first reading was approved for acceptance.

VI. Good of the Order

Nothing for the good of the order.

VII. Adjournment

Meeting adjourned at 3:36 p.m. by the Chair.

B. Student Affairs Committee.

1. Function. The responsibilities are to:

- a. be responsible for recommending college policy and monitoring implementation thereof in areas related to student life and student affairs, including but not limited to: student financial aid, housing, student organizations, student health, student judicial affairs, student recreation, placement, campus union activities, counseling, and student development;
- b. establish academic standards to be maintained by all students in the College and its various units.

2. Structure.

The Student Affairs Committee will consist of seven (7) members: three (3) faculty, one (1) representative from Student Affairs, two (2) students, and one (1) administrator.

C. Administrative Procedures Committee.

1. Function. The responsibilities are to:

- a. review and make recommendations to the Faculty Senate and appropriate administrators pertaining to the calendar and to existing or new proposals related to College policies, rules, and procedures;
- b. assist in communicating and clarifying procedures for Faculty, staff, and students.

2. Structure.

~~The Administrative Procedures Committee shall consist of four (4) faculty members, one (1) student, one (1) representative of Student Affairs, and one (1) administrator.~~

The Administrative Procedures Committee shall consist of at least four (4) faculty members. Each division may send one representative. Other members of the committee (if they choose to participate) may include one (1) student, one (1) Student Affairs representative and one (1) administration representative. In cases where a division or other group is not represented on the committee, such division or group shall nonetheless be responsible for remaining current on all Committee business.

D. Curriculum Committee.

1. Function. The responsibilities are to: