

**LCSC Faculty Association**  
**September 23, 2004**

- I. Call to Order: The Chair, Mike Vernon, called the meeting to order at 4:04 pm.
- II. Approval of Minutes of April 27, 2004: The minutes were approved as presented.
- III. New Business:
  - A. Accreditation and Assessment Report: Interim Accreditation Report: Chet Herbst was invited by President Thomas and Provost Fernandez to provide report to the Association.

Northwest Commission on Colleges & Universities (NWCCU) will conduct a regular visit October 25<sup>th</sup>-26<sup>th</sup>. The accreditation team will examine the extent to which the self-study reflects institutional reality. Team consists of Dr. Tana Hassart, UW Bothell, and Dr. Bonnie Henrie, Utah Valley State. Dr. Henrie was a member of the 1999 team.

- Focus will be on actions that have been taken to address the 1999 recommendations:
  - Clarification of mission
  - Integration of strategic planning
  - Assessment at institutional level
  - Reflection of mission in budget priorities
  - Increased attention on advising
  - Accuracy of college publications, including the catalog and self-study
- Team will also assess changes made since the 1999 visit:
  - Changes in organizational structure
  - Shared governance with Faculty Association
  - Budget & resources
  - Program additions, deletions, expansions, & realignments
  - Policy changes
  - Enrollment trends
  - Changes in Student Support Services

Faculty are asked to review the draft interim report, available via LCSC Intranet under "Assessment and Planning Information." Auditors may wish to speak with Faculty:

- Steps we've taken to improve our processes
  - What we've done under austere budgets
  - Recent discussions on advancement and tenure
  - Mission and goals.
- B. Standing Tenure and Promotion Committee Election: Lori Stinson was nominated and elected as Chair.
  - C. Selection of Association Secretary: Tracy Flynn was nominated and elected as Secretary.

IV. Adjournment: The meeting was adjourned at 4:33 PM.

Respectfully submitted,  
Tracy Flynn, Secretary