

# Update the “Student Resources” Module in Canvas

With updates and changes to the LC State website, some links in the “Student Resources” module of the Canvas Template no longer work. The module has been updated for Fall 2021 and shared to Canvas Commons.

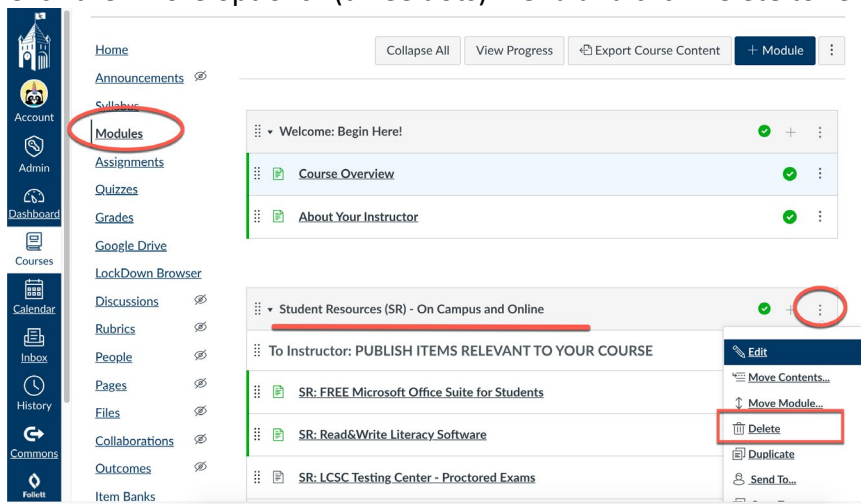
If you copied your course content from a previous semester in Canvas, take the following steps to get the updated content for your courses.

<a href="#">DELETE OLD “STUDENT RESOURCES” MODULE</a>	<a href="#">1</a>
<a href="#">REMOVE PAGES</a>	<a href="#">2</a>
<a href="#">IMPORT FROM COMMONS</a>	<a href="#">3</a>
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## Delete Old “Student Resources” Module

First, remove the old module so that modules and pages are not duplicated when you import the updated content from Commons:

- Log into your upcoming semester course where you have copied course content from a previous semester.
  - The screenshot below shows a Fall 2021 class into which I copied course content from Spring 2021.
- Go to Modules and locate the “Student Resources (SR) – On campus and Online” module.
- Click the “more options” (three dots) menu and click Delete to remove the module.



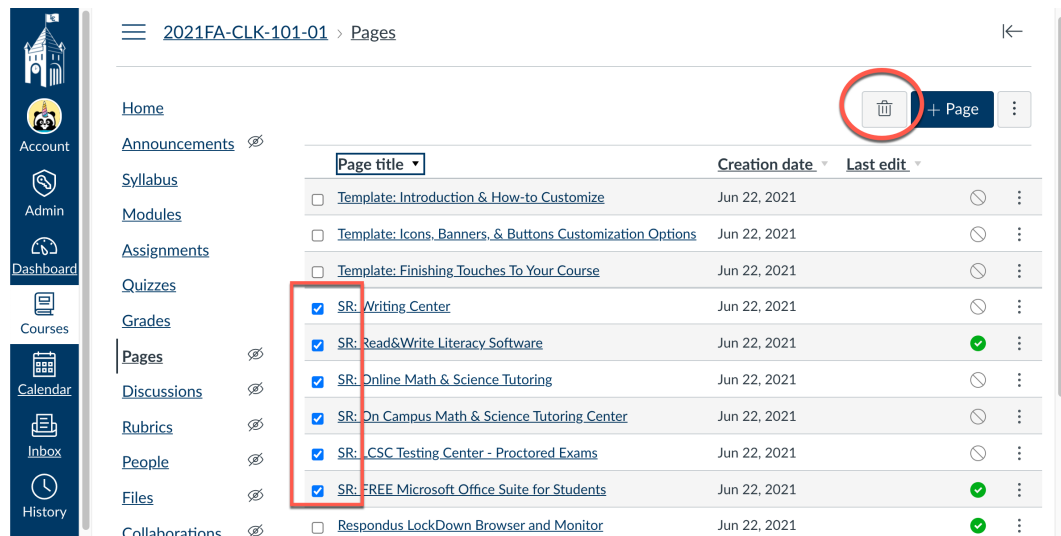
## Remove Pages

Second, remove the actual pages from the course. Deleting the module *does not* delete the pages from the course.

- Click on Pages in the left-hand menu.
- Then click “View All Pages.”



- All of the pages in the course are listed alphabetically. Go down to the Pages that start with “SR:” and check the box next to each one.
- Click the trashcan icon in the upper right to delete them. Confirm the delete.

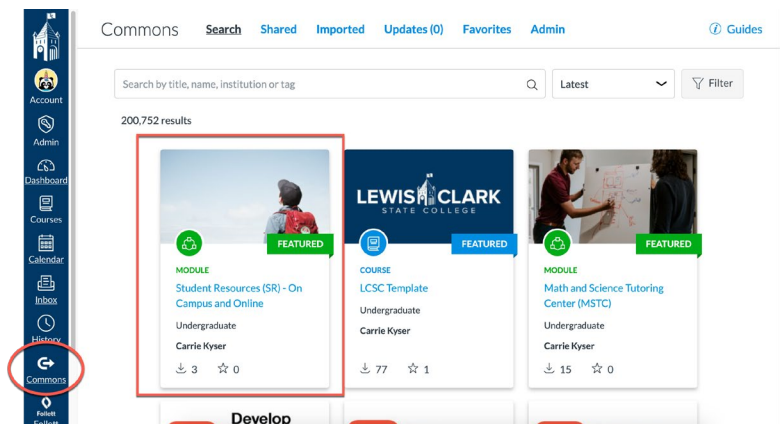


**Complete these steps in ALL of your classes that contain this module, then move to the next steps.** You will be able to load the updated module into all of your classes at the same time from Canvas Commons, so it’s important to remove them all before proceeding.

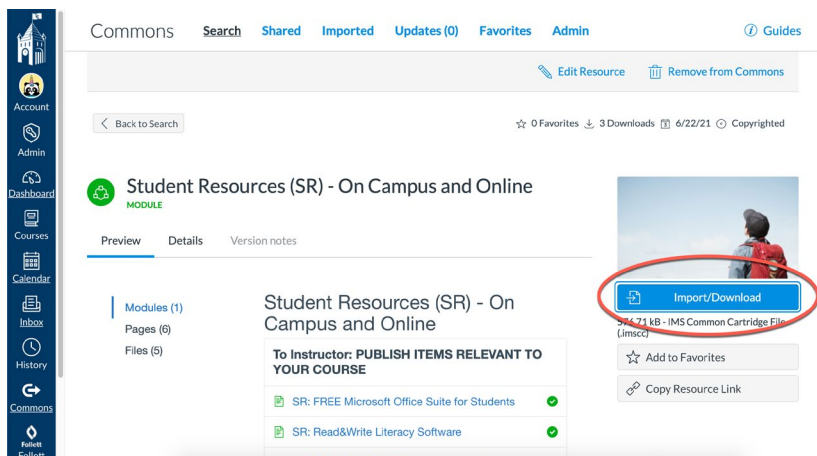
## Import from Commons

Third, import the updated module from Commons.

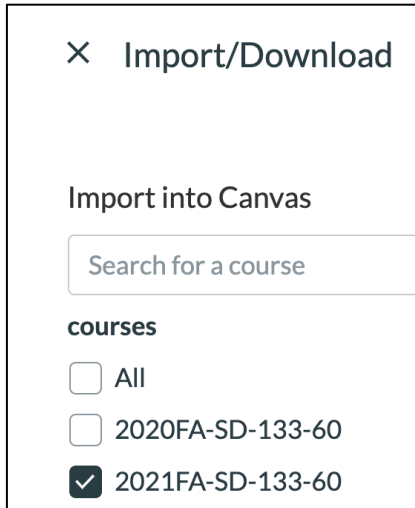
- Go to Commons from the Global Navigation menu.
- The Student Resources module should be listed first as a “Featured” Commons item, but if not, search for “Student Resources (SR) – On Campus and Online.” Click on the title of the content to select it.



- Click on Import/Download on the right-hand side of the page.



- Select ALL of the classes from which you have removed the old module and are ready to bring in the updated module.



× Import/Download

Import into Canvas

Search for a course

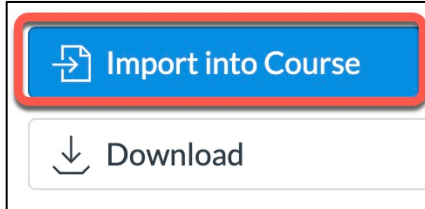
**courses**

All

2020FA-SD-133-60

2021FA-SD-133-60

- Scroll to the bottom of your course list and click “Import into Course.” You will see a message that tells you the import has started.



Import into Course

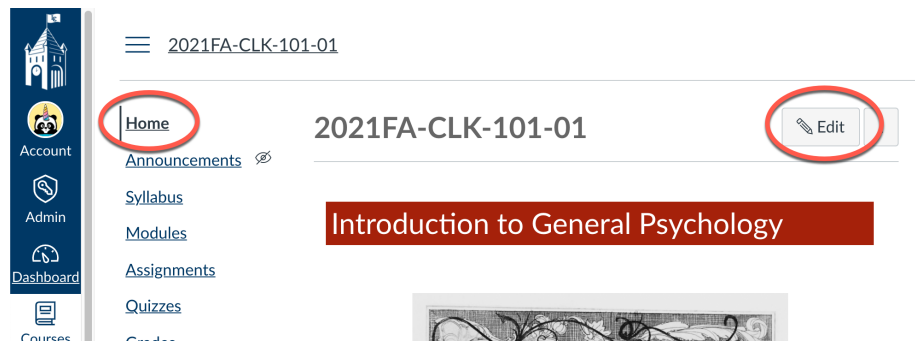
Download

- Return to one of the classes you imported the module into and access Modules.
- The newly imported module will be at the bottom of your Modules page. Drag and drop the module to the desired location or use the “more options” button for the Module to access the “Move Module” interface.

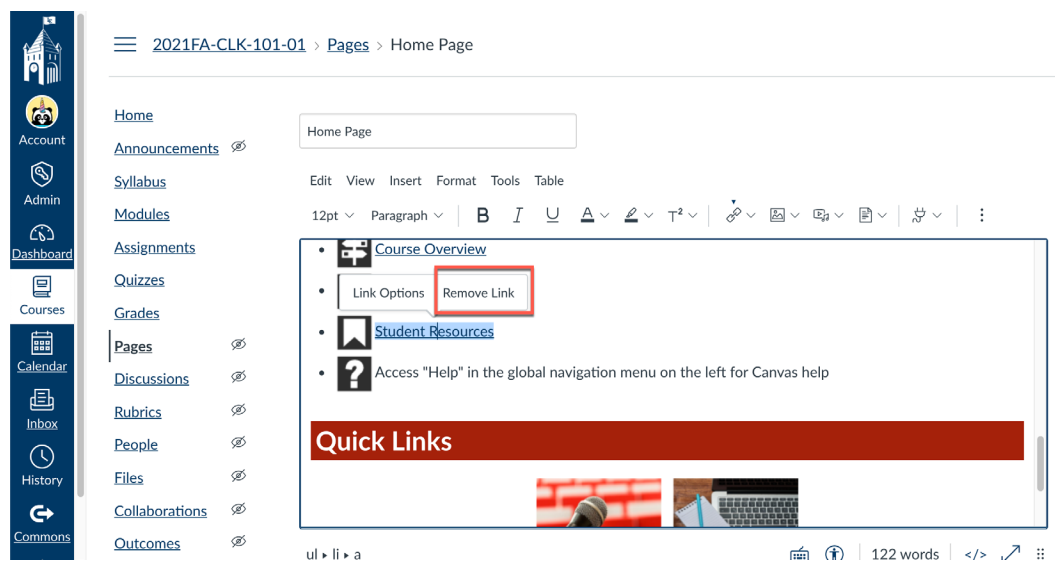
## Update Student Resources Link on the Home Page

The last step is to update the link to the “Student Resources” module on your Home page so that it points to the updated module.

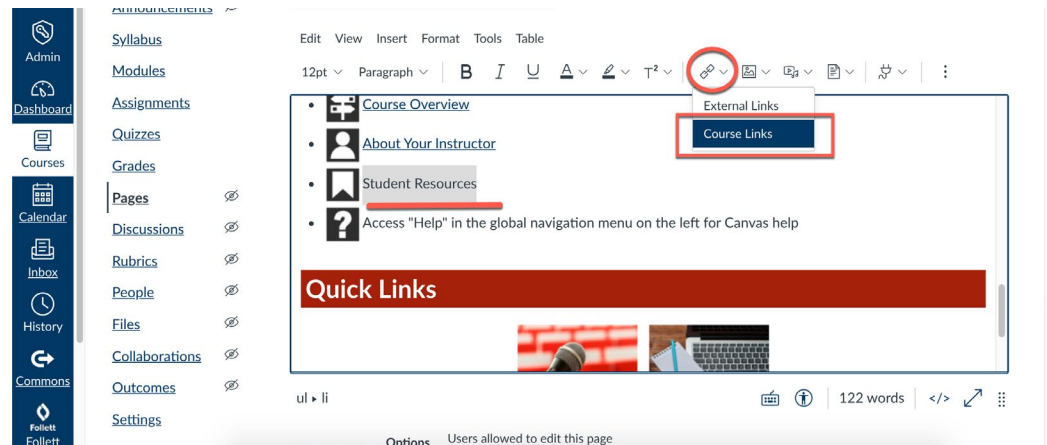
- Go to Home and Edit the page.



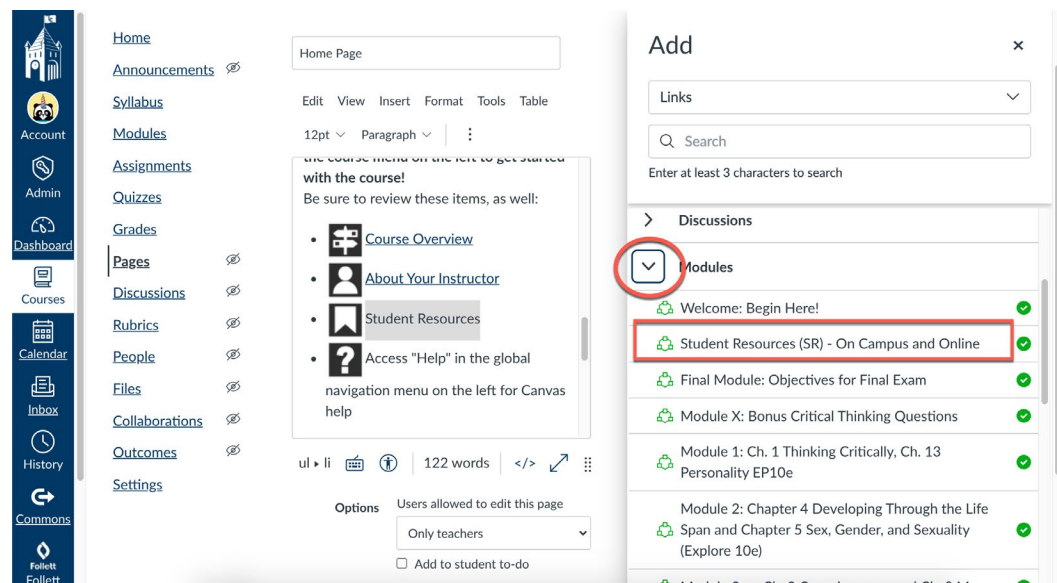
- Locate the “Student Resources” link.
- Click once on the link text to bring up the link options and click on “Remove Link.”



- Highlight the “Student Resources” text, click the link icon in the tool bar, and select “Course Links.”



- Click “Modules” to expand the list and click on the “Student Resources” module.



- The text should flash briefly and then become a hyperlink to the updated module.
- Scroll to the bottom of the Home page and click Save.

**Be sure to correct the “Student Resources” link on the Home page for all classes into which you imported the updated module from Commons.**