

e-Bytes Bulletin

SUMMER EDITION | e Learning Services

Canvas Commons

Commons is a learning object repository that enables educators to find, import, and share resources. e-Learning is using this digital library to share updates and learning resources with faculty. You will find the **Commons** icon in the left-hand global navigation menu in Canvas.



Canvas Bullets

- Review the **Course Checklist** before the start of the semester to ensure your class is ready for students.
- Fall courses will **AUTO PUBLISH** the Friday before the first day of the term. For Fall 2021 that day is **Friday, August 20th**. Per campus policy, have your syllabus posted by this date.
- Submit any **Course Merge requests** to IT before classes open by emailing helpdesk@lcsc.edu. Be sure to include course IDs and section numbers.

Updates to the “Student Resources” Module

The “Student Resources” module is part of the LC State Canvas template. Recent changes to the LC State website require updates to the links found in this module. e-Learning has shared an updated version of the module to Canvas Commons so it can be imported by any instructor who needs the updated version. **Use these resources to update your class(es) before Fall term start:**

[Update the Student Resources module \(PDF\)](#)

[Update the Student Resources module \(video\)](#)

“Respondus LockDown Browser and Monitor” Module

e-Learning Services has shared a module to Canvas Commons that contains all of the instructions and download links for students to use RLDB and Monitor for remote proctored exams. For Fall, instructors may return to requiring in-person proctors for remote students or allow students to use RLDB and Monitor for “at-home” proctoring. [Visit the LC Testing Center website](#) to submit a proctored exam request form and find information for students about locating a remote proctor.

[Import the RLDB and Monitor Module from Canvas Commons](#)

Other Commons Offerings from e-Learning

Commons houses several other modules instructors may find helpful to import. These include:

- Unicheck Plagiarism Review Tool – Provides instructions for students on how to access and interpret Unicheck results
- Peer Reviews For Students – Provides instructions for students on how to submit and conduct Peer Review assignments
- Math and Science Tutoring Center – Provides information to students about the resources available

To locate and import these modules, access Commons from the blue global navigation menu. Then, use the search bar to locate the module. Click on the module’s title, then click “Import/Download” on the right. Select the desired course(s) and click “Import into Course.” Enter the course and drag and drop the module to the desired location.