



2021-2022 Officers:
Chair: Dawn Lesperance
Vice-Chair: Kristin Myers
Secretary/Treasurer: Autumn Greene
Digital Comm: Schuyler Daugherty

PSO Meeting Agenda

October 13, 2021 - 2:00pm
SAC 115 & Zoom

Join from PC, Mac, Linux, iOS or Android: <https://lcsc.zoom.us/j/83374903086>

Call to order: Meeting called to order at 2:04pm by Dawn Lesperance.

- 1) Approval of minutes from September 8, 2021: Motion to approve the minutes was made by Angela Meek and seconded by Liz Weldy. Motion passes.
- 2) Committee Reports
 - a) LC Cares: Dawn Lesperance was reporting on behalf of Vikki Swift-Raymond. As the holidays approach they are starting to think about what they would like to do and support. They will be asking for volunteers in the near future. If you are interested in volunteering please get in touch with PSO or Vikki.
 - b) Compensation Review Committee: No report
 - c) Functional Area Committee: No report
 - d) PSO Mentors: Dawn Lesperance was reporting on behalf of Vikki Swift-Raymond. There have been no recent mentor trainings. Vikki encourages any PSO member to reach out if they are interested in becoming a PSO mentor to new staff. It is nice when new staff have someone they can reach out to with questions. It is beneficial to both parties and super easy to do.
 - e) PSO Employee of the Year: Will take place in the spring. No report
 - f) Professional Development: Dawn Lesperance was reporting on behalf of Vikki Swift-Raymond. They are always looking for new suggestions, if you have one please reach out to Amanda Greco in HR. you can review and sign up for PDT's on the [LC State PDT website](#).
 - g) Professional Staff Hearing Board: No report
 - h) Winter Revels: President Pemberton was in attendance. She reports this year we will not be able to hold winter revels indoors eating and drinking like we have done in years past. She did encourage PSO to come up with an idea that entails decorating trees, singing, and drinking hot cocoa/tea/coffee/cider while mingling outdoors. Current winter revels chair Angela Meek was in attendance and is happy to start planning an outdoor winter activity. The agreed upon date is Friday December 10, 2021 from 3-5pm.
 - i) PSO Donations: We have received \$47 in payroll deduction donations for October thus far.
- 3) Secretary/Treasurer Report
 - a) Balances: We had \$97 in total revenue through PSO donations for the month of September. Our total food bill from the July PSO social was actually \$646.25 and was paid to Sodexo in September. It was previously reported that the bill to Sodexo was \$422.40, this was incorrect. We had no expense for July and August as that bill was being itemized for payment. As of October 12th we have had \$47 in revenue through payroll deduction. Current ending balance as of October 12, 2021: \$2,986.44.



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- 4) Digital Communication Officer Report: No report
- 5) Vice Chair Report
 - a) Calendar of Events: LC State Discovery Day will be held on November 5th, 12th, and 13th. Please plan to wear LC gear on those days. Pumpkin Carving/Decorating Contest: sign up begins on October 18th and ends on October 26th. Rules are you must transport it to the SUB yourself for judging. Wining office gets a trophy to display from HR. Employee resource fair (formerly benefits fair) will be held in the Activity Center Mezzanine on October 14th from 12-3:30pm.
 - b) Committee Members: spots are open for different committees. Please reach out to PSO if you are interested in joining a committee, they will get you the information.
- 6) Chair Report: No report
- 7) New Business
 - a) Halloween: Since Halloween falls on a Sunday this year some staff are dressing up on the Friday before Halloween. We encourage any other staff to dress up or decorate as it is a lot of fun. Some staff are already doing Disney Villain characters if more want to join in. We will reach out to CSO to see if they want to team up to do trick or treating.
 - b) Erin Cassetto with Work Scholars: applications for work scholar students are currently open and students can apply through 10/22/2021. The work scholar's office would like to encourage any staff to help with the interview process. You can do the interviews from your desk as most are still being conducted via zoom. It is a great experience for both students and staff who have not been a part of the interview process before. If you are interested to help with interviewing please reach out to Erin Cassetto.
- 8) Drawings: Winners of \$10 warrior bucks are: Tessa Jilot, Autumn Greene, Kim Tuschhoff
- 9) Motion to Adjourn: The motion to adjourn the meeting was made by Erin Cassetto and seconded by Angela Meek at 2:34pm.

List of attendees:
Dawn Lesperance
Autumn Greene
Schuyler Daugherty
Cindy Patterson
Erin Cassetto
Alex Ball
Makenzie Hollingsworth
Kathy Moscrip
Muna Crook
Angela Meek
Michelle Nelson
Kim Wolf



Donna Callahan
Brooke Hallman
Liz Weldy
Kevin Reynolds
Wendy Wegner
Carri Kyser
Cynthia Pemberton

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